



Questions, concerns, special needs?

Contact Melissa Over

(541) 786-3403

overmelissa@gmail.com

## Vendor/Venue Information

**SIGN-UP DEADLINES: Entertainment Venues – August 7th; Vendors - August 14th**

### *Vendor/Venue Descriptions*

<b>Artist/artisan</b>	Individuals or community-based groups who display or offer for sale their own handcrafted, homemade, or homegrown products.
<b>Product/service sales</b>	Individuals/organizations who provide services, or sell products, samples, or merchandise manufactured primarily by someone besides the vendor.
<b>Food/beverage</b>	Individuals/organizations who sell food or drink products or samples.
<b>Business promotion</b>	Individuals/organizations who promote/advertise paid services or products.
<b>Non-profit/non-vending</b>	Non-profit 501(c)3 organizations who are not selling products or services.
<b>Venue/Entertainment</b>	Organized activity, point of interest, or entertainment.

### *We commit to...*

1. Ensure diverse representation of local businesses and artisans.
2. Arrange vendors in a way that minimizes competition. Limiting factors for booth placement include electrical or water needs, and types of activities/products.
3. Supply space, electrical outlets, and water spigots you need as indicated on the registration form.
4. Approve vendors in a timeline fashion after receipt of application and fee(s).
5. Provide information about lodging options at your request or online.
6. Keep Cherry Fair fruitful and festive, and politics-free.

### *You commit to...*

1. Complete the application and pay the vendor fees *before* Cherry Fair Day. Two options:
  - Register online at <http://covecherryfair.com/vendors> (fast and easy).
  - Register by US Mail using the Vendor Application or Venue Proposal form.
2. Supply your own equipment, including tents, canopies, tables, chairs, extension cords, water hoses, or other set-up and clean-up items.
3. Practice setting up before fair day and make a checklist of things to bring so you are well-prepared.
4. Food/beverage vendors bring appropriate equipment, permits, and licenses required by local agencies. Contact the Center for Human Development at 541-962-8818 for details.
5. Consider setting up as much as possible on Friday afternoon/evening before Cherry Fair.
6. Be ready for visitors by 8am on Cherry Fair Day, and remain open until 4pm.
7. Leave your space as clean as you found it before setting up.
8. Park your vehicles only in designated vendor spaces or outside the fairgrounds from 8am to 4pm.  
*Exception:* Cherry Fair staff will escort musician/venue vehicles to load/unload equipment as needed.
9. Visit <http://covecherryfair.com> and watch your email inbox for updates as Cherry Fair nears.